ADMINISTRATIVE OFFICE OF THE COURTS STATE OF NEW JERSEY

GLENN A. GRANT, J.A.D. ACTING ADMINISTRATIVE DIRECTOR OF THE COURTS



RICHARD J. HUGHES JUSTICE COMPLEX PO Box 037 TRENTON, NEW JERSEY 08625-0037

[Questions or comments may be directed to: (609) 984-4228.]

Directive # 04-10

TO: Assignment Judges

Family Presiding Judges Trial Court Administrators

FROM: Glenn A. Grant, J.A.D.

Acting Administrative Director of the Courts

RE: Better Protection for Children -- Improved Oversight of Abused

and Neglected Children in Foster Care

DATE: March 9, 2010

Overview

This Directive promulgates revised policies approved by the Supreme Court with respect to Children in Court (CIC) cases.

Over the last ten years, the New Jersey Judiciary has dramatically reformed the way it oversees the welfare of abused and neglected children. To continue to improve protection for New Jersey's children, the Supreme Court has adopted a policy recommendation by the Conference of Family Presiding Judges that responsibility for monitoring abused and neglected children in foster care be assigned to Superior Court judges. This direct judicial oversight of abused or neglected children in foster care will necessitate some refocusing of the work performed by the Child Placement Review (CPR) boards.

This policy, the basis of which is the protection of children, includes the following elements:

 a. The judge will conduct reviews of children in foster care (FC docket) whenever there is also a pending abuse/neglect case (FN docket) or a guardianship case (FG docket, termination of parental rights). These cases are generally referred to as litigated cases. The court will conduct a hearing to review these cases every two to three months. CPR boards will conduct an enhanced "45 Day Review" in these cases at which the CPR board will gather information vital to obtaining a permanent home for the child. Because of the judge's direct oversight role, however, the CPR boards will not be required to conduct subsequent reviews in litigated cases. A protocol and forms to be used by CPR boards in the enhanced 45 Day Review are attached.

- b. In "voluntary placement" cases, CPR boards will conduct the enhanced 45 Day Review, as well as status reviews and annual permanency reviews. A voluntary placement case is a case in which the Division of Youth and Family Services (DYFS) has placed the child out of the home pursuant to a voluntary agreement signed by the parent. In such cases, there are no allegations of abuse or neglect and DYFS has not filed an abuse or neglect complaint case against the parent.
- The court will have exclusive oversight of cases after parental rights have been terminated and a child remains in placement. These are known as "Post-Term" cases. In these cases, the court will conduct a hearing to monitor the child's placement until the child has achieved permanency. Because the court will be monitoring these Post-Term cases closely, CPR board reviews of these children will no longer be scheduled.

<u>History</u>

Foster Care Placements: In 1978, the CPR Act, N.J.S.A. 30:4C-50, et seq., established citizen review boards as an arm of the courts to review children in foster care placements. The CPR board process was created at a time when most removals of children from their homes were through so-called voluntary placement agreements between DYFS and a child's parent(s). When a parent was accused of abuse or neglect, DYFS would ask the parent to sign an agreement relinquishing custody to DYFS so that DYFS could place the child in a temporary foster home. In that situation, only an FC case is established. Judges had only limited oversight of voluntary placement cases, specifically, an initial review of the child's case file 15 days after the child's placement, occasional summary hearings, and entry of the annual permanency order. CPR boards conducted in-person reviews and made recommendations for the judge's consideration.

The CPR board process described in the preceding paragraph predated the enactment of the 1997 federal Adoption and Safe Families Act (ASFA), which requires state child welfare systems to focus on the safety of children in foster care and to find permanent homes through adoption or other permanent placement. In 2005, DYFS eliminated voluntary placements involving abused or neglected children; DYFS now files a formal complaint (FN docket) with the court for every such litigated case. Voluntary placements are now used only in cases where abuse or neglect has never been alleged. Today, about 50 children statewide are in voluntary placements. In 1999, about 4,400 children statewide were in voluntary placements.

At present, over 6,100 abused or neglected children in litigated cases are in foster care. Judges oversee all of these litigated cases, with each case reviewed by a judge every two to three months. Attorneys represent the children and the parents in these cases.

To keep pace with changes in the law and with DYFS reforms, the Judiciary has significantly expanded judicial oversight of children in foster care. That expanded judicial oversight has been aided by a number of federally funded initiatives:

- Improvement of the Judiciary's computerized case information system so as to permit judges and court administrators to identify the number of children in placement, the reason for the placement, and the length of time in placement. The system generates reports to assist the courts in ensuring timely review and resolution of these children's cases.
- Implementation of a mediation program for child welfare cases. Mediation provides an opportunity for parents and foster parents (also known as resource parents) to be heard and to understand the child welfare process and promote positive outcomes for the children.
- Assistance in establishment and the continuing operation of Court Appointed Special Advocate (CASA) programs in every court vicinage. CASA volunteers handle one case at a time and conduct valuable on-site investigations, in-person interviews and report their observations to the court.
- Development of a tracking component for adoption cases to the Judiciary's existing computerized case information system.

Review of Post-Term Cases: ASFA created a timeline to ensure that, in those cases where a child in foster care cannot be reunited with his or her parents, a termination of parental rights (TPR) complaint is filed in a timely manner. This has caused an increase in TPR filings and an increase in children legally free to be adopted after TPR is granted.

Since New Jersey's enactment of an ASFA statute in 1999, there has been an increase in the number of children legally free for adoption. It is crucial that these children not remain too long in this unresolved legal and social status. To address that concern, in January 2005, the Essex Vicinage implemented a Post-Term Project in which the cases of Post-Term children are reviewed on a regular basis by judges rather than by CPR boards. The Essex project has been highly successful in providing permanent homes for these children more quickly than the previous process. It has significantly reduced the number of Post-Term children in the Essex Vicinage.

Following the establishment of the first Post-Term Project in Essex, a number of other vicinages have implemented similar projects over the last three years. Each of these Post-Term Projects resulted in more children achieving permanency. The regular judicial review of Post-Term cases ensures that children in placement are receiving

appropriate services to provide for their well-being. This is the basis for the decision to expand direct judicial oversight of Post-Term cases statewide.

Policies

1. Judicial Oversight in Litigated Cases and CPR Boards' Enhanced 45 Day Review

The Judiciary will continue to improve the oversight of children in foster care by refining and refocusing CPR board activities. Notwithstanding the increase in judicial review of litigated cases over the last several years, parallel CPR board reviews of the very same cases have continued to be scheduled. This is not an efficient or effective use of CPR board time. Because CPR board reviews are duplicating work done by the judges, the CPR board reviews do not help children in placement the way they did in the past. That is the basis for the refocusing. Furthermore, elimination of these duplicate reviews will allow the parents to spend more time with their children, participate in social and therapeutic services provided by DYFS and not take time away from their jobs unnecessarily. DYFS resources also can be reallocated so as to enable caseworkers and supervisors to spend more time serving families.

In 2009, the federal government conducted its Child and Family Services Review (CFSR) of DYFS operations. The CFSR identified a number of areas needing improvement. In an effort to improve the child welfare system, the CPR board's enhanced 45 Day Review includes a number items to address the CFSR's concerns. Those items are described below.

Refocusing the CPR Boards -- Litigated cases

As noted above, in litigated cases, CPR boards will now review a child in foster care only once, at 45 days after DYFS places the child. The 45 Day Review procedure will be more comprehensive so as to provide a structured and informative session for parents, foster parents, DYFS caseworkers and other child welfare stakeholders.

At this early stage of the case, the CPR board will be responsible for gathering information regarding the child's placement and any potential barriers to finding a permanent home for the child. Among other things, the CPR board will obtain the following information at the 45 Day Review:

- Whether DYFS has placed siblings together in foster care.
- Whether DYFS has promoted sufficient visitation between the child and his or her parents and between the child and his or her siblings.
- Whether DYFS sought and assessed relatives as placement options.
- Whether DYFS assessed the child, parents, and foster parents for services and provided necessary services to them.

Directive # 04-10

Better Protection for Children -- Improved Oversight of Abused and Neglected Children in Foster Care

March 9, 2010

Page 5

- Whether DYFS has scheduled a comprehensive medical examination for the child.
- Whether DYFS has ensured that the child remains in his or her same school where appropriate when the child is placed in a foster home located in a different school district.

All of these points of focus will help address concerns raised by the federal government's CFSR.

CPR boards will have meaningful participation in litigated cases because the 45 Day Review will gather a range of information necessary to address the child's needs. Importantly, it will not duplicate the judge's oversight of the child. DYFS caseworkers or their supervisors will be required to attend the 45 Day Review.

Refocusing the CPR Boards -- Voluntary placement cases

For the voluntary placement cases, the CPR boards will conduct other reviews in addition to the new enhanced 45 day review. These CPR board reviews include status reviews and special reviews.

The purpose of a status review is to monitor one or more aspects of a case. It may be requested at any time. Thus, the CPR board may have requested specific information (for example, the results of psychological evaluations) and the results are reviewed and discussed, from the perspective of keeping the case on track. No notice to parties is required and no recommendation form is completed.

The CPR board may conduct a special review in limited situations. If DYFS proposes to return a child home, even though the return home is either prohibited by the placement plan or contingent on certain conditions in the placement plan that have not been met, DYFS notifies the CPR board and the court in writing. The CPR board then may conduct a special review within 15 days to consider and evaluate the reasons for the proposed action and determine whether the action ensures the safety and serves the best interests of the child. This is a full CPR board review. All parties are given notice of this review, and the CPR board drafts recommendations and a court order for the judge to consider.

The judge in voluntary cases will continue to: (1) conduct a file review to determine the appropriateness of the child's placement 15 days after DYFS places the child in foster care; (2) review the CPR board's permanency recommendations; and (3) conduct summary hearings as necessary.

2. Judicial Oversight of Children after Termination of Parental Rights

As noted above, the courts are expediting adoptions through intense judicial oversight of children whose parents' parental rights have been terminated. Under these Post-Term Projects, judges, not CPR boards, oversee the child's foster care placement

until the child is adopted or has been placed in some other permanent home. To this end, the Supreme Court has approved a new CIC Standard for the review of Post-Term cases. The core of this Standard is that after the court has terminated a parent's rights, the court, not the CPR board, will oversee the child's placement until the child is adopted or has obtained another permanent placement. Because the court will be monitoring these Post-Term children closely, CPR board review of these children will no longer be required.

This new CIC Standard is:

Following the completion of a Termination of Parental Rights case where a Judgment of Guardianship has been issued, the court shall set a return date within 90 days to review the status of each child. When adoption is the goal, the purpose of the summary hearing is to track the status of the filing of an adoption complaint. Subsequent summary hearings before the court shall be held at least every 90 days, or less frequently in the judge's discretion until such time as the adoption complaint is filed.

For those children whose case goal is no longer adoption, the court shall schedule a summary hearing within 90 days. The focus of the summary hearing shall be on eliminating barriers to permanency. Subsequent summary hearings before the court shall be held at least every 90 days, or less frequently in the judge's discretion until such time as permanency has been achieved.

Notice of this hearing shall be provided to the resource parent. The Deputy Attorney General and Law Guardian are required to be present for the hearings. A Court Appointed Special Advocate, if assigned, shall provide a report to the court and counsel at least one week before the hearing and may attend the hearing. The child also may attend the hearings at the court's discretion.

This new CIC Standard is effective immediately.

Policy Manuals, Standards, Best Practices and Other Relevant Materials

All CIC Standards, CPR Standards and Best Practices, manuals, forms and informational brochures will be reviewed and revised in due course to conform to this Directive. This Directive supersedes all prior Judiciary standards, policies and other materials on this subject that are inconsistent with this Directive.

<u>Implementation</u>

This Directive is effective immediately. Attached are a protocol (Attachment - Page 1) and a comprehensive checklist (Attachment - Page 3) for CPR boards to use at the enhanced 45 Day Review. New forms are to be used to record CPR board recommendations to the judge, one for the enhanced 45 Day Review (Attachment - Page 10) and one for voluntary placement cases (Attachment - Page 12). An order will not be generated after the enhanced 45 Day Review in litigated cases. The 45 Day Review/Special Review Order (Attachment - Page 14) has been revised accordingly. To address the inquiry for education records in the enhanced 45 Day Review checklist, the Abuse/Neglect Order to Show Cause (Attachment - Page 15) has been revised to include a provision that authorizes DYFS and the Law Guardian access to the child's education records.

Litigated cases: Any CPR board review already scheduled at the time of issuance of this Directive will be conducted. From this point forward, however, in litigated cases, CPR boards will be scheduled to conduct only 45 Day Reviews. CPR boards may not conduct enhanced 45 Day Reviews, however, until after the board members have received the necessary training.

Voluntary placement cases: CPR board reviews for voluntary placement cases will be scheduled and conducted as in the past.

Post-Term cases: Any CPR board Post-Term reviews already scheduled will be conducted. From this date forward, however, CPR boards will no longer be scheduled to conduct reviews of Post-Term cases.

Training: The Administrative Office of the Courts (AOC), Family Practice Division, will provide training regarding this Directive as follows:

- CIC Judges will receive training at a time and location to be announced.
- Vicinage Family Division staff, including team leaders and CPR coordinators, will receive training in the near future at a time and location to be announced.
- Those vicinage staff members who receive the training will provide training to the CPR board volunteers on the changes to the CPR board procedures, including the details of the enhanced 45 Day Review.
- CPR board volunteers will receive training from designated vicinage staff on a
 date to be determined by the vicinage within 30 days after vicinage staff have
 been trained.

Enhanced 45 Day Review: As noted above, CPR boards may not begin conducting the enhanced 45 Day Review until they have received the requisite training.

Implementation Reports: Please submit to me a written report on your implementation of this Directive by April 30, 2010. If your implementation report is submitted by email, please address it to:

ImplementationReports.Mailbox@judiciary.state.nj.us.

Please set forth in your report the specific steps you have taken or will take to implement this Directive. Also, set forth the following in your report:

- Date(s) of meetings with all child welfare stakeholders to advise them of the Court's policy determination and of the provisions of this Directive, and a description of the points discussed;
- Whether judges, court staff and CPR boards have received the training necessary to implement this Directive, and if not, when training will occur;
- Names of the judges in your vicinage who are conducting the Post-Term reviews;
- If you already have a Post-Term Project in your vicinage, indicate what changes, if any, your procedures will require in order to conform to this Directive;
- Resources allocated to implement this Directive;
- Potential barriers to implementation and solutions to the barriers.

Conclusion

Any questions about this memorandum may be directed to Harry T. Cassidy, Assistant Director, Family Practice at 609-984-4228 or Joanne M. Dietrich, Chief, Children in Court and Juvenile Team at 609-943-5984.

G.A.G.

Attachment:

Child Placement Review Boards - Protocol (Attachment - Page 1)

CPR Board at 45 Day Review Checklist (Attachment - Page 3)

45 Day Review - Review Board Recommendation to the Judge (CN 11355) (Attachment - Page 10) Voluntary Placement - Review Board Recommendation to the Judge (CN 11354) (Attachment - Page 12) 45 Day Review / Special Review Order (CN 10253) (Attachment - Page 14)

Order to Show Cause and to Appoint a Law Guardian with Temporary Custody (CN 10260) (Attachment - Page 15)

c: Chief Justice Stuart Rabner
Paula T. Dow, Attorney General
Janet F. Rosenzweig, Acting Commissioner,
Department of Children and Families
Yvonne Smith Segars, Public Defender
Robert W. Smith, Director
Harry T. Cassidy, Assistant Director

Joanne M. Dietrich, Chief Family Division Managers Assistant Family Division Managers David Tang, Family Practice Division Steven D. Bonville, Special Assistant Francis W. Hoeber, Special Assistant

Child Placement Review Boards -- Protocol

Child Placement Review (CPR) boards must conduct only 45 day reviews of children in foster care in child abuse or neglect cases where the Division of Youth and Family Services (DYFS) filed an abuse or neglect complaint (also known as litigated cases). The CPR boards will continue to conduct all reviews in cases where DYFS never filed an abuse or neglect complaint (also known as voluntary cases).

Role of CPR Boards

Attached are the following documents to implement this protocol:

- 1. CPR board 45 Day review checklist with instructions -- The CPR board will complete this document at the 45 Day review in both litigated and voluntary cases. A court order will not be prepared immediately following the 45 day review in litigated cases. In litigated cases, the court will review this document at the next court event, and enter an order relating to missing information if the court deems it necessary to address this missing information identified by the CPR board. In voluntary cases, the procedure will not change, and a 45 Day Review/Special Review order will be prepared for the judge's signature.
- 2. **CPR board recommendation to the judge form (45 Day Review)** -- This form will be used for the 45 day review in litigated and voluntary cases.
- 3. CPR board recommendation to the judge form (voluntary placement agreements)
 -- This form will be used for sporadic status reviews, special reviews and annual
 permanency reviews of voluntary cases, but not for the 45 day review in a voluntary
 case.
- 4. 45 Day / Special Review Order -- This order will be completed only for voluntary cases. In litigated cases where the 45 day review is held, the board will complete the 45 day review checklist and the recommendation to the judge form (45 Day Review). A court order will not be prepared immediately following the 45 day review in litigated cases.
- 5. Abuse/Neglect (FN docket) Order to Show Cause -- The following language has been added to the order: "The Division and the Law Guardian shall be entitled to immediate access to and copies of all educational or early intervention program information and records pertaining to the child(ren) who are the subject of this order without further release."

Additional Changes in Practice

The following policies for litigated and voluntary cases are effective immediately:

- CPR board Chairs will meet annually with the Presiding Judge or lead Children in Court (CIC) judge to discuss systems issues and barriers to permanency for children in placement. This meeting will be coordinated by vicinage court staff.
- CPR board Chairs will meet annually with the DYFS Area Director to discuss systems issues and barriers to permanency for children in placement. This meeting will be coordinated by vicinage court staff.

- DYFS caseworkers assigned to the child will be required to attend all CPR board reviews.
- Court staff must place in the FN (abuse/neglect docket) case file a copy of the 45 day review checklist and the related Recommendation to the Judge form.

Questions regarding this protocol or any of the materials attached to this protocol may be directed to the Administrative Office of the Courts, Family Practice Division.

Attachments:

CPR Board at 45 Day Review Checklist (Attachment - Page 3)
45 Day Review - Review Board Recommendation to the Judge (CN 11355) (Attachment - Page 10)
Voluntary Placement - Review Board Recommendation to the Judge (CN 11354) (Attachment - Page 12)
45 Day Review / Special Review Order (CN 10253) (Attachment - Page 14)
Order to Show Cause and to Appoint a Law Guardian with Temporary Custody (CN 10260) (Attachment - Page 15)

Child's Name: Dkt. #: FC

The 45 Day Review Board Recommendation to the Judge form must be used for all 45 Day reviews, for voluntary placements and litigated cases.

The Division of Youth and Family Services (DYFS or the division) will be required to provide the court with DYFS Form 26-81a at least 10 days before the 45 Day review.

Information to be provided to all participants

Guides and Brochures

The Child Placement Review (CPR) board must provide the following guides, brochures and informational materials to parents and resource families who appear at the 45 Day Review:

- What You Need to Know about the DYFS Court Process: A Guide for Resource Parents (English Only)
- Child Abuse and Neglect Handbook: A Guide for Parents Involved in DYFS Child Abuse and Neglect Cases (English and Spanish)
- Parents' Handbook (DYFS)
- A Guide for Parents: When Your Child is in Foster Care (DYFS)
- Parent Calendar (if available and the court has not provided it)

Adoption and Safe Families Act

The CPR board must explain the key points of the Adoption and Safe Families Act of 1997 (ASFA) to parents and resource families who appear at the 45 Day Review. These points include the child's safety, the child's need for permanency, and strict timeframes to achieve permanency.

ASFA is a federal law that is intended to assist child welfare agencies to balance family preservation and reunification with the child's health, safety and need for permanency.

Safety -- ASFA requires that a child's safety be the paramount concern when a child is placed outside of his or her home. DYFS will develop a permanent plan for a child that could be family reunification, adoption or some other permanent alternative placement.

Permanency -- ASFA requires the court to conduct a permanency hearing to consider whether the division's permanency plan is appropriate. The permanency plan addresses the child's need for permanency through:

- return to the home, if the child can be returned home without endangering the child's health or safety;
- adoption, if family reunification is not possible; or
- an alternative placement plan, if termination of parental rights is not appropriate.

Child's Name: Dkt. #: FC-

Any court hearing may serve as a permanency hearing to provide judicial review and approval of a permanency plan for a child if the requirements for a permanency hearing are met.

Timeframes -- The permanency hearing must be held when the division is not required to make reasonable efforts to reunify a child with his or her parents or no later than when a child has been in out-of-home placement for 365 days.

ASFA requires the division to seek termination of parental rights when grounds are established, but no later than when a child has been in placement for 15 out of the most recent 22 months, unless one of the following exceptions is met: (1) the child is being cared for by a relative; (2) the division has documented a compelling reason why termination of parental rights would not be in the child's best interests; or (3) the division has not provided to the child's family the services necessary for the child's safe return home.

These timeframes give parents a limited amount of time to get their children back. It is important for parents to cooperate with court orders so that their children can be returned as quickly as possible. It is also important for the division to act quickly to provide families with the services they need after a child goes into foster care.

General Instructions regarding this checklist

The following must be documented in the Board Recommendation section of the Board Recommendation to the Judge form:

- Any missing information
- The division's comments regarding missing information
- Generally, unless otherwise indicated in the checklist, if "No" is checked, the CPR board must advise the court that further action may be necessary.

| Child's Name: | Dkt. #: FC- | | | | |
|---|---|----------------|--|--|--|
| ☐ Informational materials provided to participants ☐ Adoption and Safe Families Act explained to participants | | | | | |
| I. Parents/Caregiver informa | ation | | | | |
| A. Mother/caregiver information | | | | | |
| | | Check box if | | | |
| | | missing | | | |
| 1. Name | | | | | |
| Other names or aliases | | | | | |
| 2. Marital History | | | | | |
| 3. Race | | | | | |
| 4. Ethnicity | | | | | |
| 5. Address | | | | | |
| | | | | | |
| 6. Mailing address | | | | | |
| or maining address | | | | | |
| 7. Place of employment | | | | | |
| (include address and | | | | | |
| telephone) | | | | | |
| 8. Date of birth | | | | | |
| Social Security Number | | | | | |
| | | | | | |
| 10. Physical description | | | | | |
| Eye color | | | | | |
| Hair color | | | | | |
| Tattoos | | | | | |
| 11. The division's efforts on | | | | | |
| search for mother/ | | | | | |
| caregiver | | | | | |
| 12. Last contact mother/ | | | | | |
| caregiver had with child | | # () 1 | | | |
| 13. Incarcerated? | Yes Location: | * ○No | | | |
| B. Father/caregiver informatio | n | | | | |
| <u> </u> | Complete this section for the father, including any | Check box if | | | |
| | and all potential fathers | missing | | | |
| 1. Name | | | | | |
| Other names or aliases | | | | | |
| Marital History | | | | | |
| 3. Race | | | | | |
| 4. Ethnicity | | | | | |
| 5. Address | | | | | |
| J. 7.001000 | | | | | |
| | | | | | |

^{*} Checking "No" requires no action.

| Child's Name: | | | | Dkt. #: FC- | | |
|----------------------|--------------|------------------------|-----------------|--------------|--------|---------------------------|
| | | | | | | |
| | | | | | | |
| 6. Mailing address | S | | | | | |
| | | | | | | |
| | | | | | | |
| 7. Place of emplo | yment | | | | | |
| (include addres | | | | | | _ |
| telephone) | | | | | | |
| 8. Date of birth | | | | | | |
| 9. Social Security | Number | | | | | |
| 10. Physical descri | | | | | | |
| Eye color | puon | | | | | |
| Hair color | | | | | | |
| Tattoos | | | | | | |
| 11. The division's 6 | offorto on | | | | | |
| search for | 3110118 011 | | | | | Ш |
| | r | | | | | |
| father/caregive | | | | | | |
| | | | | | | Ш |
| caregiver had v | with Child | □ Vaa I aas | 4: | | | * (NI = |
| 13. Incarcerated? | | Yes Loca | ation: | | | * ONo |
| 11 17 14 41 141 | | | | | | |
| II. Visitation with | | | 1 / | | | |
| A. Visitation is occ | | | | | Yes | |
| B. The division ha | is provided | transportation to | o the parent/ca | aregiver, if | Yes | i ∐ No |
| necessary | | | | | | |
| | | | | | | |
| III.A. Maternal rela | | triends intorm | | 15 | 1 | |
| Name | Address | | Phone | Relationship | | vision has sed this |
| | | | | to child | | as possible |
| | | | | | perma | • |
| | | | | | placen | nent |
| 1. | | | | | | es 🗌 No |
| | | | | | | |
| 2. | | | | | | es 🗌 No |
| | | | | | | |
| 3. | | | | | | es 🗌 No |
| | | | | | | |
| No relatives | or friends l | have been ident | tified. | | | |
| | | | | | | |
| III.B. Paternal rela | | <u>friends informa</u> | | | 1 | |
| Name | Address | | Phone | Relationship | | vision has |
| | | | | to child | | sed this n as possible |
| | | | | | person | |
| | | | | | placen | |
| 1. | | | | | Ye | |
| | | | | | | _ |
| | | | | | | |

| Child's Name: Dkt. #: FC | - | | | | |
|---|-------------|----------|--|--|--|
| | | | | | |
| 2. | L Y | es | | | |
| 3. | Y | es No | | | |
| No relatives or friends have been identified. | | | | | |
| | | | | | |
| IV. Paternity | | | | | |
| 1. Paternity has been established | Yes | | | | |
| 2. A certificate of parentage has been provided, if necessary | Yes | | | | |
| 3. A judgment of paternity has been entered, if necessary | Yes | | | | |
| 4. A paternity test is necessary | Yes | s | | | |
| V. Child information A. Child's general information | | | | | |
| The division has the child's birth certificate If no, enter child's date of birth: | Yes | ☐ No | | | |
| The division has the child's social security card | Yes | □No | | | |
| 3. The division has the child's Medicaid card | Yes | □No | | | |
| 4. a. The child has siblings | Yes | * (No | | | |
| If yes, complete the remainder of this section. | 103 | 0140 | | | |
| If no, skip to the "Child's health information" section. | | | | | |
| b. The child has 1 1 2 3 4 more than 4 sibling(s) | | | | | |
| c. The siblings are in placement | Yes | Error! | | | |
| | <u> </u> | Bookmark | | | |
| | | not | | | |
| | | defined. | | | |
| | | ○No | | | |
| d. The siblings have been placed together | Yes | □No | | | |
| e. The siblings are visiting each other | Yes | ☐ No | | | |
| | | | | | |
| B. Child's health information | | | | | |
| 1. The division scheduled the comprehensive medical examination or the | ☐ Yes | i ∐ No | | | |
| comprehensive health evaluation for children (CHEC) | | | | | |
| If scheduled, date of the exam: | | □ Na | | | |
| 2. The division scheduled the Early Intervention Program (EIP) | ☐ Yes | i ☐ No | | | |
| assessment (for children ages zero to three) | | | | | |
| If scheduled, date of the assessment: | | | | | |
| C. Additional child health information | | | | | |
| 1. The division has provided a <u>completed</u> Child's Health and Medical | Yes | i □ No | | | |
| Examination Record form (DYFS Form 11-2a) 2. The division has provided a copy of the child's immunization record | Yes | i | | | |
| (required to be attached to the Child's Health and Medical Examination | | | | | |
| Record form (DYFS Form 11-2a)) | | | | | |
| The child has received all required immunizations | Yes | No | | | |
| 4. The division has identified all of the child's health care providers, past | Yes | | | | |

| Child's Name: Dkt. #: FC- | | | | | | |
|--|---|------------|--|--|--|--|
| | | | | | | |
| and present (names and addresses of providers) | | | | | | |
| 5. The division has provided the date that the child was last seen by a | Yes | No | | | | |
| physician | | | | | | |
| The child requires a sleep apnea monitor and it has been provided | Yes | □No | | | | |
| 7. The child has the following medical conditions: | | | | | | |
| Medically fragile | Yes | □No | | | | |
| | Yes | □No | | | | |
| Allergies If so, list: | | | | | | |
| Asthma | ☐ Yes | ☐ No | | | | |
| D. Child's dental information | | | | | | |
| The division scheduled a dental exam | Yes | □No | | | | |
| If scheduled, date of the exam: | | | | | | |
| ii Scrieduled, date of the exam. | | | | | | |
| E. Child's mental health information | | | | | | |
| The division scheduled a mental health assessment | Yes | □No | | | | |
| If scheduled, date of the assessment: | | | | | | |
| ii scrieduled, date of the assessment. | | | | | | |
| F. Child's education information | | | | | | |
| The division has provided a completed Child's Education Record form | Yes | No | | | | |
| (DYFS Form 5-16) | | | | | | |
| (611-61-6111-6-16) | <u> </u> | | | | | |
| G. Independent Living information | | | | | | |
| | For children 14 years of age or older, Independent Living may be the child's permanency plan. | | | | | |
| Complete this section if the child is 14 years of age or older. | pormanon | oy piani. | | | | |
| a. The division has completed an Independent Living Skills | Yes | No | | | | |
| Assessment on the child (assessment to be provided) | | | | | | |
| b. If an Independent Living Skills assessment has been completed, wha | t follow up | actions | | | | |
| have been identified? | t lollow up | actions | | | | |
| nave been identified: | | | | | | |
| | | | | | | |
| | | | | | | |
| a. What are is a base base was ideal? | | | | | | |
| c. What services have been provided? | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| d. What services are needed but not provided? | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| e. What other services have the participants identified for the child that t | he division | has not | | | | |
| identified? | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | nformation m | nissing 🔲) | | | | |
| 2 For children age 16 or older, the division has provided in the case | Yes | l I No I | | | | |

(Attachment - Page 9)

| CPR | Board | at 45 | Day | Review | Checklist |
|---------------|--------------|-------|-----|----------|------------------|
| U I 11 | Doard | at To | Duy | IVCAICAA | OHICCKHIST |

| Child's Name: | Dkt. #: FC- | | |
|--|--------------------------------|------|-------|
| | | | |
| plan a written description of the programs ar | nd services that will help the | | |
| child prepare for the transition from foster ca | re to independent living | | |
| | | | |
| | | | |
| VI. Repeated placement (NJSA 30:4C-53.3) | | | |
| If this is a repeat placement, the division must p | • | ion. | |
| Check the appropriate box to indicate whether t | his information is present. | | |
| A. This is a repeated placement | • | Yes | †○ No |
| If yes, complete the remainder of this section | า. | | |
| If no, you are done with this checklist. | | | |
| B. The division submitted a repeat placement p | lan within 30 days after the | Yes | ☐ No |
| child's repeated placement | - | | |
| C. The division provided previous placement da | ates and return home dates | Yes | ☐ No |

[†] Checking "No" requires no action. Skip the remainder of the repeated placement questions.



New Jersey Judiciary Superior Court - Family Division 45 Day Review

| County of | |
|-------------|--|
| Review Date | |
| Board # | |

Review Board Recommendation to the Judge

| Child | | Date of Birth | Age | DVFS Case M | Ianager / Supervisor |
|---|--------------------------------|--|-------------------------------------|------------------------|--|
| Ciniu | | Date of Birth | Age | DIFS Case IV. | ranager / Super visor |
| | | | | NJSpirit Part | icipant #: |
| Docket # | FN- | | FG- | | FJ- |
| FC- | Next FN co | urt date | Nevt E | 'G court date | FF- Next FJ-FF court date |
| | | | | | |
| Authority for Placement Residential Independent Living Court Order | | Repeated Placement Yes No If yes, Date of original placement | | | Date of Family Summary / Case Plan / Court Report Out-of-Home (DYFS Form 26-81a) |
| DYFS Placement Type (Short Term Plan) Resource Home − Relative Resource Home − Foster Care Resource Home − Family Friend Group Care Home Group Care Home Residential Facility (Educ / Treatment) Other (explain) DYFS Long Term Goal Reunification w/ Parent / Guardian Permanency w/ Relative / Family Friend Other alternate permanent living arrangement (explain / attach documentation) If the Long Term Goal is Adoption: Relative Foster Parent(s) Selected Home Undetermined | | | | | |
| 1. Agency placement plan for | r this child sati | sfies legal criteri | ia (N.J.S.A. | 30:4C-55, -58 | and -60)? Yes No |
| | ceptable ceptable | ☐ Not Acceptab☐ Not Acceptab | | | |
| 3. Date DYFS proposed goa Date satisfies Review Boa | - | | No, Review | Board goal da | te: |
| 4. Is there a current health form? | Is there a cur education fo | | nere an inde Yes \[\] No | ependent living (if cl | g assessment? hild is over 14 yrs., attach documentation) |
| ☐ Yes ☐ No | Yes | 6b. Is there a current independent living plan? Yes No (if child is over 16 yrs., attach documentation) | | | |
| Appearances: Mother Father | Resource F | Family(s) D | YFS Superv | risor DYF | S Caseworker |
| Board members attending review (initials only) Chairperson Board Member Board Member Board Member Board Member Board Member | | | | | |
| Reasonable Efforts Have the Division's reasonable efforts to prevent the placement been documented on the Initial Court Order or on the Order to Show Cause? Yes No If No, what were the reasonable efforts? | | | | | |
| Board Recommends: | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Pregnant teen services

Other

Bilingual client services

45 Day Review – CPR Board Recommendation
Child's Name:

Docket #: FCReview Date:

Additional Comments / Questions:

Barriers to permanency at the time of this review:
Housing
Parent training
Parent training
Substance abuse services
Physical handicap services

Low cost medical services

Mental handicap services

Mental Health services

Homemaker services

Educational / School services

Employment/Vocational services

Emergency Shelter

Emergency funds

Day Care



New Jersey Judiciary Superior Court - Family Division Voluntary Placement

Review Board Recommendation to the Judge Review Type: Status Special Permanency

| County of | |
|-------------|--|
| Review Date | |
| Board # | |

| Kev | iew Type | Status Spi | | ermanency | |
|---|------------------------------|------------------------------------|---|--|---|
| Child | | Date of Birth | Age | DYFS Case M | Anager / Supervisor |
| | | | | NJSpirit Part | ticipant #: |
| Docket # | FN- | | FG- | | FJ- |
| FC- | N I 4 N NI | | N F. | 7 | FF- |
| | Next FN cou | | | G court date | Next FJ-FF court date |
| Date of Current Placement | | Repeated Placer If yes, Date of | | Yes No | Date of Family Summary / Case Plan / Court Report Out-of-Home |
| Authority for Placement | | II yes, Date 0 | ı orıgınar p | nacement | (DYFS Form 26-81a) |
| Residential | | | | | |
| ☐ Independent Living | | | | | |
| DYFS Placement Type (Shor | | DYFS Lon | | | |
| Resource Home – Relational Resource Home – Foste | | | | v/ Parent / Guar / Relative / Fam | |
| Resource Home – Fami | | | • | | ng arrangement |
| Group Care Home | • | | | h documentation | |
| Institution (Med / Reha | | | T C | | |
| Residential Facility (Ed | luc / Treatmen | t) If the Long Relat | | al is Adoption: Foster Parent(s) | |
| 1. Agency placement plan for | this child satis | sfies legal criteri | a (N.J.S.A. | 30:4C-55, -58, | and -60)? |
| 2. Current goal is Acc | eptable [| Not Acceptable | le | | |
| Current plan is Acc | eptable [| Not Acceptable | le | | |
| 3. Date DYFS proposed goal | | | | | |
| Date satisfies Review Boar | rd? Yes | ∐ No If I | No, Review | Board goal da | ate: |
| | Is there a curreducation for | | ere an inde Yes \ \ \ \ \ \ \ | ependent living | g assessment? nild is over 14 yrs., attach documentation) |
| Yes No | Yes | _ | _ | ent independen | |
| | | | Yes \[\] N | | nild is over 16 yrs., attach documentation) |
| After Reviewing All Information Presented, the CPR Review Board Recommends the Following: | | | | | |
| Choose Only One: | | | | | <u> </u> |
| | 2) weeks and the | ne Division or de | signated ag | | st interest and the child should be returned briate, shall provide reasonable and available |
| ☐ B. Continued tempora | ry placement of | outside of the hor | ne is in the | child's best into | erest until the long-term goal is achieved. |
| C. Continued tempora | ry placement of | outside of the hor | ne is in the | child's best into | erest, but there is not sufficient information |
| | | | | | ourt to order the Division or designated |
| • • • • • | • | | | hin two (2) wee | eks of the Court Order. |
| In addition, we further in | | | | | Commence Hearing |
| 1. Sufficient informati(Date) | on to be provid | ded within two (2 | z) weeks | | Summary Hearing CASA assigned |
| 2. Case plan to be mod | dified within th | nirty (30) days | | | Red Flag - special conditions exist |
| (Date) | | (co) uu jo | | _ | Other |
| 3. New plan and goal | to be reviewed | within thirty (30 |) days | _ _ | |
| Appearances: | | | | _ | _ |
| ☐ Mother ☐ Father | Resource F | Family(s) 🔲 D` | YFS Superv | visor 🔲 DYF | S Caseworker Other |

| Child's Name: | Docket #: | FC | Review Date: |
|--|--------------------|--|--|
| Board members attending review (initials only) Chairperson Board Member Board Member | ard Member | Board Member | Board Member |
| Original reason(s) for placement / Case Summary | | | |
| | | | |
| Reunification / Risk to child | 6.4 1.111 | | 6 |
| The conditions / circumstances leading to the removal home at this time or in the near future for the reasons | set forth here: | | safe to return the child |
| ☐ It is NOT and will NOT be safe to return the child ho | me in the foresee | able future because: | |
| | | | |
| Reasonable Efforts | | | |
| Has the Division provided reasonable efforts to finalize t Yes No Explain: | the permanent p | lan including reunificati | on where appropriate? |
| | | | |
| Compliance | 1 (1 |) | |
| One or more parties are complying with the Division's One or more parties are not complying with the Division | | | |
| Board Recommends: | on a prant (empran | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Additional Comments / Questions: | | | |
| | | | |
| | | | |
| • | | Unavailable or I= I | • |
| HousingParent training Emergency Shelter Homemaker services | | ance abuse services | Physical handicap services |
| Emergency SherterHomemaker services Emergency funds Educational / School services | | cost medical services al Health services | Pregnant teen services Bilingual client services |
| | | al handicap services | Other |
| Termination of Parental Rights: (Permanency Reviews C | Only) | | |
| ☐ Termination of Parental Rights was granted on the dat | te listed below: | | |
| Mother | | on | , 20 |
| Father | | on | , 20 |
| ☐ Termination of Parental Rights to be followed by Ado | ption is an appro | priate plan because: | |
| This case is an expension to the requirement to file To | ammination of Dan | antal Diahta ha aayaa | |
| This case is an exception to the requirement to file Te | rinnation of Par | emai Kignis because: | |
| ☐ The Division has not provided necessary services | | reunification | |
| ☐ The following compelling reasons exist in this case | se: | | |

Permanent reason **OR** until this date

| IN THE MATTER OF: | | SUPERIOR COURT OF NEW JERSEY CHANCERY DIVISION - FAMILY PART COUNTY OF |
|---------------------------|---|--|
| | Child, | DOCKET NO.: FC - |
| NJSpirit Pa | rticipant #: | NJSpirit Case #: |
| | | Civil Action |
| | | FOR VOLUNTARY PLACEMENTS ONLY |
| | | ☐ 45 DAY REVIEW CPR ORDER |
| | | ☐ SPECIAL REVIEW CPR ORDER |
| Child Placen of the Child | nent Review Act (N.J.S.A. 30:4C-50 et seq. | eview Board, 20, for review under the, 20, for review under the, and the Court, having reviewed the report and findings al written materials submitted, the Court adopts the |
| IT IS ON TI | HISDAY OF | , 20, ORDERED THAT: |
| | amily Services (the Division) shall provide | gal guardian(s) within 2 weeks and the Division of Youth reasonable and necessary services to implement a return |
| | child shall be continued in placement outsi is achieved. | ide the home on a temporary basis until the long-term |
| C. The | child shall continue in placement outside o | of the home on a temporary basis, however, |
| | | he board to make a recommendation, therefore, the board in to provide the following information to the court within |
| | 2. The placement plan does not satisfy the placement plan shall be modified w | e criteria provided in <i>N.J.S.A. 30:4C-58</i> , and therefore, within 30 days of this court order. |
| | plan and goal shall be developed withi | iteria provided in N.J.S.A. 30:4C-58, and therefore, a new n 30 days of this court order. Failure to submit the nner may result in the Board's request for a Summary |
| | 4. This case shall be scheduled for a Sum | nmary Hearing on, 20, at a.m. |
| | 5. A Court Appointed Special Advocate i | |
| | | h no concurrent FN or FG docket): Return home is e Division's proposed action and orders the return home |
| | 7. IT IS FURTHER ORDERED THAT | Γ: |
| | A board review is to be held on | , 20, at a.m. |

(Numbering on this order conforms to the Review Board Recommendation to the Judge Form for Voluntary Placement Cases)

ATTORNEY GENERAL OF NEW JERSEY Attorney for New Jersey Division of Youth & Family Services

By:
Deputy Attorney General
Division of Law
Telephone No.

| NEW JERSEY DIVISION OF YOUTH AND FAMILY SERVICES, | | SUPERIOR COURT OF NEW JERSEY CHANCERY DIVISION - FAMILY PART COUNTY OF DOCKET NO.: FN - | | | | | |
|--|-------|---|---|--|--|--|--|
| Plaintiff, | | | NJSpirit Case #: | | | | |
| v. | | | | | | | |
| (NJSpirit Participant #: |) | Defendant, | Civil Action | | | | |
| (NJSpirit Participant #: |) | Defendant, | ORDER TO SHOW CAUSE AND TO APPOINT A LAW GUARDIAN WITH TEMPORARY CUSTODY | | | | |
| (NJSpirit Participant #: |) | Defendant, | TEMIORARI CUSTODI | | | | |
| (NJSpirit Participant #: |) | Defendant, | | | | | |
| IN THE MATTER OF: | | | | | | | |
| NJSpirit Participant #: FC Docket #: | | | | | | | |
| NJSpirit Participant #: FC Docket #: | | | | | | | |
| and Family Services (the Division), pur | suant | to N.J.S.A. 9:6- , ap | , 20, by the Division of Youth 8:21, et seq., and N.J.S.A. 30:4C-12 and R. 5:12-1, pearing, the Law Guardian, | | | | |
| the defendant: | | (appeari | ng/ not appearing), noticed not noticed | | | | |
| represented by | | Esquire; and | d | | | | |
| the defendant: | | (appeari | ng/ not appearing), noticed not noticed | | | | |
| represented by | | | | | | | |
| the defendant: | | (appeari | ng/ not appearing), noticed not noticed | | | | |
| represented by | | | | | | | |
| the defendant: | | (appeari | appearing/ not appearing), noticed/ not noticed | | | | |
| represented by | | | | | | | |
| • | • | | other supporting documents, and having heard the , the Court determines that the | | | | |

| removal of the child(ren) is necessary to avoid an ongoing risk to the life, safety or health of the child(ren). | | | | | | |
|--|---|--|--|--|--|--|
| Con | ntinuation of residence in the home would be contrary to the welfare of the child(ren) because of allegations t, | | | | | |
| | | | | | | |
| and | I for the other reasons stated on the record. | | | | | |
| Δn | d, EITHER, the Court has determined that, | | | | | |
| | A. reasonable efforts to prevent placement prior to removal were made, as indicated in paragraphs of the attached complaint, | | | | | |
| | B. pursuant to <i>N.J.S.A.</i> 30:4C-11.2, efforts to prevent placement were not reasonable due to risk of harm to the child's health or safetyAND: | | | | | |
| | 1. the removal of the child(ren) was required due to imminent danger to the child(ren)'s life, safety or health, as follows: | | | | | |
| | | | | | | |
| | OR, 2. the parent(s) has/have subjected the child(ren) to aggravated circumstances of abuse, neglect, cruelty, or abandonment, as follows: | | | | | |
| | | | | | | |
| | OR, 3. the parent(s) has/have been convicted of a crime specified in <i>N.J.S.A.</i> 30:4C-11.2, as indicated in the Verified Complaint filed today: a. murder, aggravated manslaughter or manslaughter of another child of the parent; b. aiding or abetting, attempting, conspiring or soliciting to commit murder, aggravated manslaughter or manslaughter of the child or another child of the parent; c. committing or attempting to commit an assault that resulted, or could have resulted, in the significant bodily injury to the child or another child of the parent; or d. committing a similarly serious criminal act which resulted, or could have resulted, in the death or significant bodily injury to the child or another child of the parent, OR, | | | | | |
| | 4. the rights of the parent(s) to another of the parent(s)' children have been involuntarily terminated, | | | | | |
| and 1. | the for good cause shown, IT IS ON THIS DAY OF, 20, ORDERED that The child(ren) be immediately made ward(s) of the court and placed in the immediate custody, care and supervision of the Division with authorization for the Division to consent to routine and emergency surgical or medical treatment necessary to safeguard the life or health of the child(ren); and, | | | | | |
| 2. | The defendants show cause before this court on, 20, at a.m., why an order should not be entered continuing the child(ren) under the care and supervision of the Division and in the legal and physical custody of the Division; and, | | | | | |
| 3. | The defendant(s) disclose to the Division any relatives who may be available as potential caregivers for the child(ren) on or before the return date of the Order to Show Cause; and, | | | | | |
| 4. | Should the Division determine that the child(ren) is/are at risk for H.I.V., the Division is authorized to have the child(ren) tested for H.I.V., and the Division further is authorized to release the results of the H.I.V. test to the resource family, school personnel, medical personnel and others when it is necessary for the care, supervision and/or treatment of the child(ren); and, | | | | | |
| 5. | The Office of the Public Defender, Law Guardian Program, be assigned as law guardian for the child(ren); and, | | | | | |

- **6.** The Division and the Law Guardian shall be entitled to immediate access to and copies of all educational or early intervention program information and records pertaining to the child(ren) who are the subject of this order without further release.
- 7. The Law Guardian for the child(ren) shall be entitled and permitted to have access to and to obtain copies of all records, including but not limited to, medical, mental health, school, drug or alcohol treatment and other records and/or information concerning his/her client, and shall have access to the children at their home, resource family home, school or day care center or treatment facility, and shall be entitled to speak to the children and/or service providers, privately, outside the presence of parents, resource family or school personnel without further release; and,

| 8. | VIS | ITATION | | | | | | |
|-----|-------|---|-----------------------------------|----------------|--|--|--|--|
| | | a. Defendant(s) every other week / | are entitled to the following | g visitation: | | | | |
| | | | | basis. | | | | |
| | | Supervised by: • Visitation is contingent upon 24 hour advance confirmation by defendant. | | | | | | |
| | | | s) is temporaril | | | | | |
| | | d. Separate visitation to be provided to defendant(s) | | | | | | |
| | | e. Siblings are entitled to regular visits: Weekly / every other week / | on a | basis. | | | | |
| _ | | Siblings visits to be arranged by: | | | | | | |
| 9. | affor | defendant(s) shall have a right to be represented by courd counsel, then to make application to the Court for aplic Defender by completion of the 5A form; and, | | | | | | |
| 10. | such | ue copy of the order and supporting documents, if any, other person as the Division shall designate within4; and, | | | | | | |
| 11. | | party having legal standing in this matter may move for days notice to the court and all parties. | or dissolution or modification of | the order upon | | | | |
| IT | IS FU | URTHER ORDERED THAT: | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | , J.S.C. | | | | |

THE FAILURE OF THE DEFENDANT(S) TO COMPLY WITH ANY PROVISION OF THIS ORDER OR THEIR CONTINUING FAILURE TO APPEAR MAY RESULT IN A DEFAULT BEING ENTERED BY THE COURT AND MAY RESULT IN THE COMMENCEMENT OF A TERMINATION OF PARENTAL RIGHTS PROCEEDING. A TERMINATION OF PARENTAL RIGHTS WOULD FREE THE CHILD(REN) FOR ADOPTION.

FAILURE TO OBEY THE CUSTODY PROVISIONS OF THIS COURT ORDER MAY SUBJECT THE DEFENDANTS TO CRIMINAL PENALTIES UNDER *N.J.S.A.* 2C:13-4(a)(3), INTERFERENCE WITH CUSTODY.