

(CAPTION)  
**BENCH WARRANT**

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, the Sheriff of \_\_\_\_\_ County, or any constable, or police officer, or other law enforcement officer is hereby ordered to take \_\_\_\_\_, residing at \_\_\_\_\_, into custody for appearance before this Court.

This bench warrant is issued because it appears that the (plaintiff) (defendant) has failed to appear, after notice, before the court for a scheduled conference and/or hearing.

We command you, the arresting officer, forthwith to convey and deliver the party into the custody of the Court of Common Pleas of \_\_\_\_\_ County, at

\_\_\_\_\_  
(address)

\_\_\_\_\_  
(city)

Pennsylvania, for a hearing.

**DESCRIPTIVE INFORMATION**

Social Security # \_\_\_\_\_ Sex \_\_\_\_\_ D.O.B. \_\_\_\_\_ Age \_\_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Race \_\_\_\_\_ Eyes \_\_\_\_\_ Hair \_\_\_\_\_

Distinguishing features (scars, tattoos, facial hair, disability, etc.)

\_\_\_\_\_  
Alias \_\_\_\_\_

\_\_\_\_\_  
Telephone \_\_\_\_\_

You are further commanded that if the court is unavailable, the party may be held in the County Jail until the court is opened for business, at which time the party shall be promptly conveyed and delivered into the custody of the court at

\_\_\_\_\_  
(address)

\_\_\_\_\_  
(city)

Pennsylvania, for hearing.

The authority in charge of the county jail shall notify the sheriff's office and the director of the domestic relations section forthwith that the party is being held pursuant to the bench warrant.

Under no circumstances may the party be held in the county jail of the county that issued this bench warrant for more than seventy-two hours or the close of the next business day if the 72 hours expires on a non-business day. See Pa.R.Crim.P 150(A)(5).

Bail in this matter shall be set as follows:

☐ No bail.

☐ Bail to be set in the amount of \_\_\_\_\_.

Official Note: Standards for setting bail are set forth in Rule of Criminal Procedure 525.

**BY THE COURT:**

\_\_\_\_\_  
JUDGE

