

## APPENDIX K

### IGNITION INTERLOCK REGULATIONS

#### CHAPTER 19. COMPLIANCE AND SAFETY

##### SUBCHAPTER 6. INSTALLATION AND USE OF IGNITION INTERLOCK DEVICES

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##### SUBCHAPTER 6. INSTALLATION AND USE OF IGNITION INTERLOCK DEVICES

**Adopted.** R.2001 d.342, effective September 17, 2001, see 33 N.J.R. 2445(a), 33 N.J.R. 3340(c).  
**Readopted.** R.2005 d.47, effective January 5, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a); R.2010 d.277, effective November 1, 2010, see 42 N.J.R. 713(a), 42 N.J.R. 2966(a); R.2018 d.119, effective April 26, 2018, see 49 N.J.R. 3659(a), 50 N.J.R. 1302(b).

**13:19-6.1 Purpose and scope.** (a) The purpose of this subchapter is to regulate the installation and use of ignition interlock devices ordered by the court to be installed pursuant to N.J.S.A. 39:4-50.16 et seq.

(b) This subchapter establishes procedures and requirements for the certification of breath alcohol ignition interlock devices (BAIIDS) and for the designation of approved BAIID service centers by the Chief Administrator of the Motor Vehicle Commission.

(c) This subchapter governs manufacturers and service centers of BAIIDS certified by the Chief Administrator.

(d) This subchapter establishes procedures and requirements for the provision of certified BAIIDS at reduced rates to persons who qualify as indigent.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a).

**13:19-6.2 Definitions.** The following words and terms, when used in this subchapter, shall have the following meanings, unless the context clearly indicates otherwise:

“Alcohol” means ethanol, also known as ethyl alcohol.

“Alcohol setpoint” means the breath alcohol concentration at which the BAIID is set to lock the ignition.

“BrAC” means breath alcohol concentration expressed as the percentage of weight over volume (% w/v) based upon grams of alcohol per 210 liters of breath.

“Breath alcohol ignition interlock device” or “BAIID” means a device designed to allow a vehicle ignition switch to start the engine when the BrAC test result is below the alcohol setpoint, while locking the ignition when the breath test result is at or above the alcohol setpoint, and which at minimum meet the specifications for performance and testing of the NHTSA Model Specifications.

“Chief Administrator” means the Chief Administrator of the New Jersey Motor Vehicle Commission.

“Indigent” means participation in any of the following governmental assistance programs: Aid to Families with Dependent Children; Supplemental Security Income; General Assistance; Women, Infants and Children; Pharmaceutical Assistance to the Aged; Medicaid; Food Stamps; Temporary Disability Insurance; or Unemployment Insurance.

“Manufacturer” means a business engaged in the manufacturing or assembling of BAIIDs.

“Motor Vehicle Commission” or “Commission” means the New Jersey Motor Vehicle Commission established by section 4 of P.L. 2003, c.13 (N.J.S.A. 39:2A-4).

“NHTSA Model Specifications” means National Highway Traffic Safety Administration (NHTSA), U.S. Department of Transportation, Model Specifications for Breath Alcohol Ignition Interlock Devices (BAIIDs), 57 Fed. Reg. 11772-11787, as amended and supplemented.

“Optional feature” means any specification that the NHTSA Model Specifications do not specifically require or recommend.

“Safety feature” means any specification related to insuring that the BAIID will prevent a driver with a BrAC above the alcohol setpoint from driving.

“Service” means to install, calibrate, maintain, repair, remove, and otherwise perform work on a BAIID to ensure its proper performance.

“Service center” means a facility where BAIIDS certified under N.J.A.C. 13:19-6.7 are serviced.

“Tampering” means an overt, conscious attempt to physically disable or otherwise disconnect a BAIID from its power source and thereby allow a person with a BrAC above the setpoint to start the engine.

“Utility feature” means any specification related to insuring that the BAIID will function reliably and not interfere with driving by operators whose BrAC is below the alcohol setpoint.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a).

**13:19-6.3 Adoption and incorporation by reference NHTSA Model Specification for BAIIDS.** The Chief Administrator hereby adopts and incorporates by reference the NHTSA Model Specifications.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a).

**13:19-6.4 Requirements for use of BAIIDS installed to meet sentencing requirements.** (a) In order to have a driver license restored, an offender required by the court to have a BAIID installed as part of a sentence imposed under N.J.S.A. 39:4-50 and 39:4-50.17:

1. For an offense committed prior to December 1, 2019 or after January 1, 2024, shall have installed, in the motor vehicle principally operated by the

offender during and following the expiration of the period of license suspension imposed, a BAIID that has been certified by the Chief Administrator under N.J.A.C. 13:19-6.7, and for the duration of the court's order, an offender shall drive no vehicle other than one in which an interlock device has been installed pursuant to the order.

2. For an offense committed on or after December 1, 2019 through January 1, 2024, shall have installed, in one motor vehicle the person owns, leases, or principally operates, whichever the person most operates, pursuant to the sentence imposed by the court under N.J.S.A. 39:4-50 and pursuant to N.J.S.A. 39:4-50.17, a BAIID that has been certified by the Chief Administrator under N.J.A.C. 13:19-6.7. For the duration of the court's order, an offender shall not drive any vehicle other than the one in which an ignition interlock device has been installed pursuant to the order.

(b) The BAIID shall be installed by a service center designated by the Chief Administrator under this subchapter.

(c) The offender shall take or shall have taken each vehicle in which a BAIID is installed to a service center designated by the Chief Administrator at the service intervals required by the manufacturer of the BAIID, for periodic servicing and calibration.

(d) A BAIID installed as part of a sentence:

1. For an offense committed prior to December 1, 2019 or after January 1, 2024, imposed under N.J.S.A. 39:4-50 and 39:4-50.17, shall not be removed until the date of the completion of the offender's interlock sentence as designated on the driver license document, unless the offender first surrenders his or her driver's license to the Commission.

2. For an offense committed on or after December 1, 2019 through January 1, 2024, imposed under N.J.S.A. 39:4-50 and 39:4-50.17, shall not be removed until the date of the completion of the offender's interlock sentence and submission of the certification of compliance to the Commission, pursuant to N.J.S.A. 39:4-50.18 and N.J.A.C. 13:19-6.11, unless the offender first surrenders his or her driver's license to the Commission.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a); R.2018 d.119, effective May 21, 2018, see 49 N.J.R. 3659(a), 50 N.J.R. 1302(b); R.2020 d.070, effective July 20, 2020, see 52 N.J.R. 137(a), 52 N.J.R. 1435(a).

**13:19-6.5 Specifications for BAIIDs.** (a) A BAIID installed to meet court-ordered sentencing requirements pursuant to N.J.S.A. 39:4-50 and 39:4-50.17 shall meet or exceed the specifications for performance and testing of the NHTSA Model Specifications.

(b) The alcohol setpoint of the BAIID shall be at 0.05 percent BrAC.

(c) The BAIID shall have a warning label affixed to it containing the following language: "Any person tampering with, circumventing, or misusing this Ignition Interlock System shall be subject to prosecution and/or civil liability."

(d) The manufacturer's required service interval shall not exceed 67 days.

**13:19-6.6 Application for certification of BAIID.** (a) A manufacturer seeking certification of a BAIID shall submit to the Chief Administrator a completed application on a form prescribed by the Chief Administrator.

(b) The manufacturer shall certify the following as to the BAIID for which the manufacturer seeks certification:

1. The installation and use of the BAID shall not impede the safe operation of a vehicle in which it is installed;
2. The BAID complies with the requirements of N.J.A.C. 13:19-6.5;
3. The manufacturer carries liability insurance meeting the requirements set forth in N.J.A.C. 13:19-6.8;
4. The manufacturer has a network of service centers in New Jersey that comply with N.J.A.C. 13:19-6.11;
5. The manufacturer provides training to its service center employees in the proper servicing of the BAID and training to users of the BAID in the proper operation and use of the BAID; and
6. The manufacturer shall provide BAIDs to indigents in accordance with N.J.A.C. 13:19-6.14.
  - (c) The manufacturer shall submit the following with its completed application:
    1. A copy of the written instructions for servicing the BAID that will be provided to service center employees, and a copy of the written instructions for proper operation and use of the BAID that will be provided to the user of the BAID;
    2. Technical specifications descriptive of the BAID's safety features, utility features, optional features and the manufacturer's required service interval;
    3. A copy of the manufacturer's warranty of the BAID;
    4. A certificate of insurance from an insurance company licensed in New Jersey evidencing that the manufacturer holds liability insurance as required by N.J.A.C. 13:19-6.8;
    5. A sample of the warning label it will affix to each BAID to comply with N.J.A.C. 13:19-6.5(c);
    6. Proof that the BAID was tested by an approved ISO laboratory and was found to meet or exceed the NHTSA Model Specifications, or alternatively, proof that another state has certified or approved the BAID as meeting or exceeding the NHTSA Model Specifications;
    7. A list of all states that have certified or approved the BAID for use in a program that requires a BAID to meet or exceed the NHTSA Model Specifications, and the name, address and telephone number of the state official responsible for the certification or approval;
    8. A list of all states that have revoked, suspended or denied certification or approval of the BAID, the reasons for such actions, and the name, address and telephone number of the state official responsible for such actions;
    9. A list of all service centers in the manufacturer's network that comply with N.J.A.C. 13:19-6.11, including the address of each, whether the facility is owned by the manufacturer or will be leased, rented, or otherwise secured from the owner and the name, address and telephone number of the owner; and
    10. A list of employees that will provide services related to BAIDs at the manufacturer's service centers.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a); R.2010 d.277, effective December 6, 2010, see 42 N.J.R. 713(a), 42 N.J.R. 2966(a).

**13:19-6.7 Certification of BAID by the Chief Administrator; bonding requirement.** (a) Except as provided in (b) below, the Chief Administrator shall certify a BAID pursuant to N.J.S.A. 39:4-50.20 provided the BAID meets the requirements of N.J.A.C. 13:19-6.5, the manufacturer has filed a completed application containing the certifications and information required in N.J.A.C.

13:19-6.6, and the manufacturer's service center complies with the requirements of N.J.A.C. 13:19-6.11.

(b) In determining to grant certification, the Chief Administrator shall take into consideration the denial, suspension, or revocation of certification or approval of a BAIID by another state for the same model BAIID in New Jersey. The Chief Administrator shall deny certification if the Chief Administrator determines that the circumstances or conditions another state found to exist as warranting denial, suspension, or revocation of certification or approval of the BAIID are relevant to New Jersey's program goals and have not been corrected or remedied to a degree that ensures that the goals of this subchapter and its authorizing legislation, as amended and supplemented from time to time, would be met.

(c) The Chief Administrator shall notify the manufacturer in writing that the Chief Administrator has certified, or that the Chief Administrator has denied certification of, the BAIID. If the Chief Administrator has denied certification, the notification shall state the reason for the denial.

(d) After certification of a BAIID, and before permitting the installation of the certified BAIID by its service centers, the manufacturer shall file with the Commission a surety bond for \$10,000 that insures the Commission against any monetary loss suffered because of a violation of these rules by the manufacturer and/or its service centers.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a).

**13:19-6.8 Liability insurance.** The manufacturer of a BAIID that is the subject of an application for certification under N.J.A.C. 13:19-6.7 shall carry product liability insurance with minimum liability limits of one million dollars per occurrence, with three million dollars aggregate total. The liability covered shall include defects in product design and materials as well as in the work of manufacturing. The proof of insurance shall include a statement from the insurance company that the insurance company shall provide the Commission with written notice of cancellation of the insurance 30 days before cancellation of the insurance.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a).

**13:19-6.9 Reports required from manufacturer after BAIID certification.**

(a) The manufacturer of a BAIID certified under N.J.A.C. 13:19-6.7 shall provide annually to the Commission the following:

1. A certified statement that its manufacture of the certified BAIID has not been modified or altered in any way; and

2. A summary of all complaints received and corrective action taken by the manufacturer concerning the servicing or use of the certified BAIID, that shall be categorized by:

i. Customer error of operation;

ii. Faulty automotive equipment other than the BAIID;

iii. Apparent misuse or attempts to circumvent the BAIID causing damage;

iv. BAIID failure due to material defect, design

defect, or workmanship errors in construction; and

v. Vehicle or BAIID failure due to service provided

by the manufacturer's service center.

(b) The manufacturer of a BAIID certified under N.J.A.C. 13:19-6.7 shall notify the Commission in writing if another state denies, suspends, or revokes

certification or approval of the BAIID. This notification shall be made within 30 days after the manufacturer has received notice of the suspension, revocation, or denial of certification or approval of the BAIID, regardless of whether or not the manufacturer has sought review of the suspension, revocation or denial of certification or approval.

(c) Beginning December 1, 2019, and through January 1, 2024, the manufacturer of a BAIID certified under N.J.A.C. 13:19-6.7, shall maintain records and provide, to the Commission, in either computerized or hard copy form, or both, the following:

1. A report detailing the number of persons, categorized by county of offender residence, who qualified for a BAIID at a reduced monthly rental rate in accordance with N.J.S.A. 39:4-50.17a and N.J.A.C. 13:19-6.14 during the reporting period.

2. A report detailing the number of persons who removed a BAIID due to their inability to afford continued installation, during the reporting period.

(d) The first report provided to the Commission pursuant to (c) above shall be provided by January 15, 2021, and shall contain the requested information from December 1, 2019 through December 31, 2020.

1. Every year thereafter, reports shall be provided to the Commission according to the following schedule:

- i. Reports containing information for the period of January 1 through June 30, shall be provided to the Commission by July 15; and

- ii. Reports containing information for the period of July 1 through December 31, shall be provided to the Commission by January 15 of the following year.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a); R.2020 d.070, effective July 20, 2020, see 52 N.J.R. 137(a), 52 N.J.R. 1435(a).

**13:19-6.10 Revocation of certification of BAIID.** (a) The Chief Administrator shall revoke certification of a BAIID, and remove it from the list of approved BAIIDs, upon one or more of the following grounds:

1. Evidence of repeated device failures due to gross defects in design, materials, or workmanship during manufacture;

2. Termination of manufacturer's liability insurance;

3. Notification that the manufacturer is no longer in business;

4. Request of the manufacturer to remove its BAIID from the list of approved BAIIDs;

5. Evidence that the manufacturer is not in compliance with the provisions of this subchapter, and the determination that the noncompliance impairs the integrity, safety, consistency, or cost-effectiveness of, or public trust in, the program;

6. Evidence that the manufacturer repeatedly is not in compliance with the provisions of this subchapter, and the determination that the repeated noncompliance impairs the integrity, safety, consistency, or cost-effectiveness of, or public trust in, the program;

7. Evidence that the BAIID was inaccurately represented to meet certification standards; or

8. Suspension, revocation or denial of certification or approval of a BAIID in another state.

(b) The effective date of revocation shall be 15 days after the Commission sends notification thereof to the manufacturer by certified mail, except in cases

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where the Chief Administrator determines immediate revocation is necessary for the safety and welfare of the public.

(c) Upon revocation of the Chief Administrator's certification of a BAIID, the manufacturer shall be responsible for removal of all such BAIIDs from the vehicles of persons that had the BAIID installed to meet court-ordered sentencing requirements, for any costs connected with the removal, and for the cost of installation of new BAIIDs that comply with this subchapter.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a); R.2020 d.070, effective July 20, 2020, see 52 N.J.R. 137(a), 52 N.J.R. 1435(a).

**13:19-6.11 Service center requirements.** (a) Each service center in a manufacturer's network shall be able to service the manufacturer's BAIID in accordance with accepted industry standards and according to the instructions provided by the manufacturer of the BAIID.

(b) Each service center shall:

1. Be configured to provide a secure area that is both physically and visually inaccessible to customers, in which to service BAIIDs;

2. Provide a waiting area in which persons may wait during BAIID servicing, and an area for customer training;

3. Display in a place visible to BAIID customers a sign or certificate provided by the Commission that states "New Jersey Approved Ignition Interlock Service Center";

4. Be equipped with the necessary tools, test equipment, and manuals for servicing BAIIDs;

5. Have a secure area in which to maintain materials, records, supplies and equipment related to the servicing of BAIIDs;

6. Keep as confidential and shall not disclose program participants' personal and medical information provided to the Service Provider, except to the Commission and to entities designated by the Commission as authorized to receive the information;

7. Monitor BAIIDs periodically, at intervals of no more than 60 days;

8. Maintain records required to be made pursuant to this subchapter and shall provide an individual's data logger record, either in computerized or hard copy form or both, for inspection by the Commission's authorized representatives for at least five years after BAIID removal;

9. Create a written record and photograph evidence of tampering or attempted tampering with or circumvention or attempted circumvention of the proper operation of a device;

10. Provide ignition interlock devices at reduced rates to indigent persons in accordance with N.J.A.C. 13:19-6.14;

11. Operate during normal business hours;

12. Maintain a toll-free 24-hour emergency response telephone number;

13. Respond to requests for emergency response within 40 minutes of the request, and shall provide emergency service within 48 hours of the request;

14. Complete installation of a BAIID within seven days of a program participant's request;

15. Provide the program participant with a certificate of installation on a form provided by the Commission upon completion and delivery of the BAIID installation;

i. The certificate of installation shall contain the following information:

- (1) The service provider's name, address, and telephone number;
- (2) The installer's signature;
- (3) The date of installation;
- (4) The name and address of the registered owner of the vehicle in which the device is installed;
- (5) The name and address of the person required by the court to have the BAIID installed, if different than the owner;
- (6) The make, model, year, vehicle identification number and license plate number of the vehicle in which the BAIID is installed;
- (7) The date of the offense for which the BAIID is being installed; and
- (8) The name and address of the court ordering the BAIID installation;
  - ii. The service center shall attach the service invoice to the certificate of installation;
16. Provide user orientation, training, and support;
  - i. Training shall take the form of written instructions and hands-on training for operation of the BAIID installed in the participant's vehicle;
  - ii. Training shall include instructions on routine user care, cleaning, and maintenance, and procedures in emergencies;
  - iii. The service center shall provide the participant with a list of vehicle repairs or malfunctions that may affect the operation of the BAIID and instructions and procedures to be followed in the performance of vehicle repairs to avoid affecting the operation of the BAIID; and
  - iv. The service center shall provide the program participant with its 24-hour emergency telephone number and a list of service providers' locations and telephone numbers;
17. Provide periodic servicing and calibration to ensure proper operation of the device and its tamper-detection capabilities that shall include:
  - i. Recalibration and performance of all periodic service required by the manufacturer;
  - ii. Inspection of the BAIID's external wiring insulation, connections, and sheathing, including connections to the vehicle and tamper seals to ensure proper functioning of the device and for any perforations, cuts or other evidence of possible tampering;
  - iii. Written documentation and photographing of any evidence of attempts to tamper with the BAIID, such as perforations or cuts; and
  - iv. If a service center observes that a BAIID is inoperable in any respect, confirmation that the BAIID is in fully operating condition, and restoration to fully operating condition;
18. Provide the program participant with a certification, on a form provided by the Commission, upon satisfactory completion of the ignition interlock installation period ordered by the court;
  - i. The certification shall contain, at a minimum, the following information:
    - (1) The service center's name, address, and telephone number;
    - (2) The name, title, and signature of the person completing the certification;
    - (3) The date of completion of the certification;
    - (4) The name and address of the registered owner of the vehicle in which the device was installed;
  - (5) The name and address of the person required by the court to have the BAIID installed, if different than the vehicle owner;
  - (6) The driver's license number of the person required by the court to have the BAIID installed;



(7) The make, model, year, vehicle identification number, and license plate number of the vehicle in which the BAIID was installed;

(8) The date of the offense for which the BAIID was installed;

(9) A statement that the BAIID remained installed for the duration of the court-ordered installation period;

(10) The name and address of the court ordering the BAIID installation.

(11) A statement that:

(A) During the final 30 days of the installation period the program participant did not have more than one failure to take an initial start-up test or random retest upon being prompted for a random retest sample at specified intervals after the vehicle engine is in operation;

(B) During the final 30 days of the installation period the program participant did not have more than one initial start-up test or random retest with a resulting BrAC of 0.08 percent or higher unless a subsequent test conducted within five minutes of the initial start-up test or random retest indicated a BrAC of less than 0.08 percent; and

(C) The program participant complied with all required maintenance, repair, calibration, monitoring, and inspection requirements related to the BAIID;

(12) If, during the final 30 days of the installation period, the program participant had more than one failure to take an initial start-up test or random retest, more than one initial start-up or random retest with a resulting BrAC of 0.08 percent or higher, unless a re-test conducted within five minutes of the initial test indicated a BrAC of less than 0.08 percent, or if, during the installation period the program participant failed to comply with all required maintenance, repair, calibration, monitoring, and inspection requirements related to the BAIID, the service center shall provide the violation information on the certification provided by the Commission to the Chief Administrator and the court that ordered the installation of the BAIID. At a minimum, this form shall include the information required by this subparagraph, and any reason(s) for non-compliance, including the date and time of any BAIID test that resulted in a BrAC of 0.08 percent or higher during the final 30 days of the installation period, evidence of more than one failure to take a required test during the final 30 days of the installation period, and evidence of failure to comply with all required maintenance, repair, calibration, monitoring, and inspection requirements related to the BAIID during the installation period. Upon receipt, the court, or the Chief Administrator, if the offense was committed in another state or jurisdiction, shall determine whether to extend the period of BAIID installation for up to 90 days. The court may, alternatively, issue, to the Chief Administrator, a certification indicating compliance with the program requirements; if the offense was committed in another state or jurisdiction, the Chief Administrator may alternatively determine if the offender is compliant; and

19. The falsification of any information on the certification shall subject the service center and manufacturer to revocation of the BAIID certification, pursuant to N.J.A.C. 13:19-6.10, and any additional applicable civil and criminal penalties.

(c) Service center personnel:

1. That service BAIIDs shall have the training and skills necessary to provide such service and to provide user orientation and support;

2. Shall not have been convicted of a crime substantially related to their qualifications, functions, and duties as service provider employees, including, but not limited to, convictions for the following offenses:

i. Perjury;

ii. Any felony;

iii. Violation of probation; or

iv. For personnel employed by an applicant for approval as a service center, any alcohol or drug-related offense within the five years prior to the date of application for approval; for personnel hired by an applicant or approved service center after that date, any alcohol or drug-related offense within five years prior to their hiring date; and

3. Shall have no record of a driver license or registration revocation, suspension, or denial for a violation or violations of motor vehicle safety equipment laws within the last five years prior to the commencement of their employment.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a); R.2018 d.119, effective May 21, 2018, see 49 N.J.R. 3659(a), 50 N.J.R. 1302(b); R.2020 d.070, effective July 20, 2020, see 52 N.J.R. 137(a), 52 N.J.R. 1435(a).

**13:19-6.12 Annual registration and review of certification of BAID.** (a) A manufacturer of a BAID certified under N.J.A.C. 13:19-6.7 shall register the BAID with the Chief Administrator by January 30 of each year subsequent to the year in which the Chief Administrator certified the BAID on a form supplied by the Commission.

(b) The registration form shall require the manufacturer to state that its certified BAID and each service center in its network meets the requirements of this subchapter, as amended and supplemented.

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a).

### **13:19-6.13 (Reserved)**

**13:19-6.14 Indigent persons.** (a) An indigent person is eligible for a reduced installation charge and monthly leasing fees during the period the person is indigent.

(b) A person applying for reduced rates established at (c) below must present to the manufacturer or service provider proof that the person is indigent at the time of application. A valid participation card or a letter in original form from the governmental assistance program's sponsoring agency written on the agency's letterhead confirming participation in the governmental assistance program shall be acceptable forms of proof.

(c) The reduced rate for indigent persons is 50 percent of the installation charge and 50 percent of the monthly leasing fee.

**13:19-6.15 List of approved BAIDs and service centers.** A list of the BAIDs certified by the Chief Administrator under N.J.A.C. 13:19-6.7, and of the service centers where the BAIDs may be obtained and serviced, may be obtained by contacting the Commission at the following address:

New Jersey Motor Vehicle Commission

PO Box 134

Trenton, NJ 08666-0134

(609) 292-7500

or by accessing the Commission's website at [www.state.nj.us/mvc](http://www.state.nj.us/mvc).

**Amended.** R.2005 d.47, effective February 7, 2005, see 36 N.J.R. 4005(a), 37 N.J.R. 505(a).